

Society for Christian Education
in Southern Alberta
Spring Membership Meeting



Meeting Date: Monday, May 26, 2025

7:30 pm

802-6 Ave. N., Lethbridge

Included:

Minutes of November 25, 2024 meeting

Proposed 2025/26 Budget

Executive Director Report



Annual Spring Membership Meeting

Society for Christian Education in Southern Alberta

Monday, May 26, 2025, 7:30 pm Immanuel Christian Secondary School

Agenda

Welcome	Brendan Scholten <i>Board Chair</i>
Opening Devotions	Alan Riewe <i>Grade 5 Teacher</i>
Minutes of November 25, 2024, meeting and motion to approve same	Daniel Hummel <i>Board Secretary</i>
Service Awards and Recognition	Barbi Wall, <i>ICES</i> Matthew Bekkering, <i>ICSS</i> Jason Ferrie, <i>SCESA</i> Brendan Scholten, <i>SCESA Board</i>
Presentation of the 2025-2026 Budget and motion to approve the same	Amy Ovinge <i>Board Treasurer</i>
Executive Director Report	Monica Loewen <i>Executive Director</i>
ICSS Bible Curriculum Presentation	Erika Anderson & Laura Witten
Society Vision & Planning Committee Update	Spencer Croil <i>Committee Chair</i>
Members Business	Brendan Scholten <i>Board Chair</i>
Closing	Dave Neels <i>Board Vice Chair</i>

Minutes of the Fall Society Meeting November 25, 2024

Immanuel Christian Elementary School

1. Welcome- Brendan Scholten, Board Chair, at 7:30
2. Opening Devotions- Levi DeGroot-ICSS Proverbs 12-starting at verse 13, Devotion by Timothy Keller on the words that we speak and managing our speech
3. Board Introduction- Brendan Scholten, Board Chair
4. Minutes of May 27, 2024, Spring Society Meeting- Daniel Hummel, Board Secretary
 - **MSC** to approve the minutes of Spring Society Meeting- Motion made by Dan Hummel, seconded by Landon Stronks. Carried.
5. Approval of meeting agenda- Brendan Scholten, Board Chair
 - **MSC** to approve Fall Society Meeting Agenda- Motion made by Alan Riewe, seconded by Laura Maljaars. Carried
6. Presentation of 2023/24 Audited Financial Statements- Courtney Smith, Avail CPA
7. Approval of 2023/24 Audited Financial Statements- Amy Ovinge, Board Treasurer
 - **MSC** to approve 2023/24 Audited Financial Statements- Motion made by Amy Ovinge, seconded by Aaron Moore. Carried
8. Tft Presentation- lead Tft teachers, Alan Riewe gave update from the elementary campus
 - Thanked the society for the excellent experience he had at the Surrey Christian
 - Reported on the upcoming Christmas Heritage Celebration with different activities
 - Update on Tft Flex projects for every different class that benefits a certain charity- Food Bank, Compassion Canada, Shop of Wonders
 - A Deep Hope has been added in/for many of the spaces in the school
9. Coffee Break for Fellowship, networking, questions and transparency with the Board
10. Executive Director Report- Monica Loewen, Executive Director
 - Focus on 3 areas- buildings, buses, Bibles- and how the Society supports both schools
11. Master Facility Planning Committee Presentation- Spencer Croil reporting
 - The matrix gives the Society useful information toward future building possibilities
 - Open ended with no clear direction except for the emphasis on continuing maintaining our current buildings until the time they are replaced or refurbished
12. Members Business- Brendan Scholten, Board Chair
 - Question about if the Safe and Caring for LGBTQ+ students Document was part of Schedule D and if so needed to be signed or in agreement within order for students to attend ICS? The concern was that they didn't agree with the document and wondered if their membership would be in jeopardy?
 - The Answer was No, the document is for internal use only and is not part of registration (Schedule D) process.
13. Closing Prayer- Dave Neels, Board Vice Chair
14. Adjournment- Brendan Scholten, Board Chair



Congratulations

To the following staff for their dedicated years of service to the Society for Christian Education in Southern Alberta.

10 years:

- Kristy Dekens
- Monica Loewen
- Alan Riewe
- Jim Vanden Heuvel

20 years:

- Colette Bouwsema
- Marika Poirier



Immanuel Christian Schools								
SCESA								
DRAFT - 2025-2026 Budget								
	Operations 2025-2026		% of Total Rev/Exp		Operations 2024-2025		% of Total Rev/Exp	Capital
Revenues								
District #51 - Plant O & M Revenue	\$380,000		17.1%		\$320,000		15.6%	
District #51 - Transportation	\$500,000		22.5%		\$500,000		24.4%	
Fees: Membership - Parents	\$62,500		2.8%		\$58,750		2.9%	
Fees: Membership Non-Parent (50 families)	\$12,500		0.6%		\$12,500		0.6%	
Fees: School Fees (250 families)	\$1,050,000		47.2%		\$937,500	(235 families)	45.8%	
Option Fees for ICSS Campus	\$38,000		1.7%		\$32,000		1.6%	
Fees: Transportation (130 families)	\$273,000		12.3%		\$262,500	(125 families)	12.8%	
Less: Reduced School Fees	(90,000)		-4.0%		(75,000)		-3.7%	
Total Revenue		2,226,000	100%			2,048,250	100%	
Expenses								
Instructional								
Option Fees to be paid to the District	\$38,000				\$32,000			
Salaries-Instructional	\$105,000				\$110,000			
Teaching For Transformation	\$32,000				\$32,000			
Christian Professional Development	\$25,000				\$25,000			
Trades Programs Contracts	\$75,000				\$65,000			
Promotion/Development	\$25,000				\$25,000			
Subtotal		\$300,000	14.2%			\$289,000	14.1%	
Society Office								
Salaries	\$230,000				\$220,000			
Pension/Insurance/Gov't Deductions	\$47,500				\$45,500			
Office Supplies/Copier/Postage	\$4,000				\$4,000			
In-Service Training/ IT Equipment/Promotion	\$3,000				\$3,000			
Subtotal		\$284,500	13.5%			\$272,500	13.3%	
Miscellaneous								
Fees for Services	\$20,000				\$20,000			
Membership Fees (PCCE/CSI/Other)	\$48,000				\$45,000			
Bank charges & interest/Bad Debts	\$10,000				\$10,000			
GST (Net)	\$20,000				\$20,000			
Subtotal		\$98,000	4.6%			\$95,000	4.6%	

Operations & Maintenance								
Contract and Salary	\$226,000				\$218,500			
Pension/Insurance/Gov't Deductions	\$33,500				\$31,000			
Trades Center Mortgage Payment	\$59,040				\$59,040			
Building Maintenance - ICSS	\$70,000				\$70,000			
Building Maintenance - ICES	\$50,000				\$50,000			
Building cleaning supplies - ICSS	\$13,250				\$13,250			
Building cleaning supplies - ICES	\$12,250				\$12,250			
Utilities	\$150,000				\$145,000			
Insurance (Buildings and Liability)	\$70,000				\$65,500			
Subtotal		\$684,040	32.5%			\$664,540	32.4%	
Transportation								
Salaries	\$248,000				\$241,750			
Pension/Gov't Deductions	\$35,500				\$35,000			
Maintenance	\$100,000				\$100,000			
Fuel (\$1.60/L)	\$130,000				\$130,000			
Insurance	\$27,500				\$24,000			
Transportation - New Bus Allocation	\$200,000				\$200,000			
Subtotal		\$741,000	35.2%			\$730,750	35.6%	
Total Expenses		2,107,540	100%			2,051,790	100%	
Overall Surplus (Deficit)		\$118,460				-\$3,540		

Executive Director Report Spring Society Meeting – May 26, 2025

It is hard to believe that the school year is almost over, but here we are! It's been a good year at Immanuel Christian Schools – we have so much to be thankful for.

Within the Society office, it has been a busy spring. Thank you to everyone who was a part of the spring bazaar! It was a great day, filled with lots of laughter and conversation. It was also very successful, with \$80,000 being raised for the High School Accessibility and Modernization project – thank you!

We have also been busy planning for the upcoming school year, including working with new families who are looking to enroll their children at ICS. To date, 17 families have been accepted into Society membership, with seven families awaiting interviews. It's really exciting to hear from parents who are wanting Christian education for their children.

We like to refer to the work being done in the Society office as taking care of the 3B's – Buildings, Buses and Bible.

Buildings

- Work has already begun on the High School Accessibility and Modernization Project. This project will include the creation of a fully accessible bathroom, a barrier free bathroom, newly renovated men & women's bathrooms, and additional break-out space for students, as well as fresh paint and new lockers in the high school wing. The project is scheduled to be finished by the end of August, with things ready to go for when students return in September.

Buses

- This past year we have been running 10 buses, which is one more route than in previous years. The number of families requesting transportation services remains strong.
- Earlier this spring, we said goodbye to one of our drivers, Kevin Millward, as he moved to a different job. We're grateful to Harley Middel, who has very capably covered that route for the remaining school months!
- We are always looking for spare bus drivers, so if you know of anyone who is interested, please ask them to contact Jason Ferrie.
- We are very thankful for the additional transportation funding that we received from the provincial government again this spring. This funding, similar to the lease funding we have received from the province in the past for our buildings, is not guaranteed year over year, so the Board is being very intentional and thoughtful of how these funds are used.

Bible

- The Society was pleased to be able to financially support several initiatives this past year, including:
 - ICS teaching staff in attending the Prairie Centre for Christian Education (PCCE) Teacher's Convention in Taber
 - 3 teachers in participating in [Teaching for Transformation](#) 101.
 - Purchasing classroom sets of Bibles for ICSS Bible classes.
 - Tft lead teacher at ICES (0.3 position).
 - Prep time for ICSS teachers who are developing the new Bible curriculum.
 - ICS admin staff in attending the PCCE Leadership Cohort in Bragg Creek

Thank you for your continuing support and prayers - we are grateful to be able to partner with you in this mission of providing Christian education to our children. As always, if you have questions or concerns, don't hesitate to reach out – my door is always open, and the coffee is on. 😊

Monica Loewen
Executive Director